



## **Midday Meals Supervisor**

Salary: NJC E2 2-3 (£24,513 - £24,796) pro rata  
Location: St Thomas of Canterbury Catholic Primary School  
Hours: 5 hours per week – 12.00 – 13.00  
Monday to Friday – permanent - term time only

### **Job Description**

To work as a part of a team to ensure the safety, welfare and enjoyment of pupils during the midday break, in accordance with the whole school behaviour policy. To promote the lunch break as positive play. To be a positive role model for the children by following the school's expected code of behaviour and mission statement.

To be responsible for the supervision of children in the following areas as well as transitioning:

- Dining hall
- Cloakroom
- Playground
- Classroom during wet lunchtime
- Toilet Area

On the playground:

- To interact with the children building a positive and caring relationship with them
- To ensure the children's safety and notify a responsible adult of any concerns
- Actively promote and instigate positive playground games, joining in with the pupils where relevant.

Hall:

- Constant support and supervision of children including hygiene and social skills
- Attend to spills
- Promote good manners and whole school ethos
- Assist in the setting up and clearing of the dinner hall.

The school is committed to safeguarding pupils, any offer of employment will be subject to satisfactory references, an enhanced DBS check and proof of right to work in the UK. We are an equal opportunities employer.

Please contact the school office for an application form  
[office@st-thomascanterbury.medway.sch.uk](mailto:office@st-thomascanterbury.medway.sch.uk)

Closing date: Thursday 12<sup>th</sup> February 2026.

Interviews: Thursday 19<sup>th</sup> February 2026