



St Thomas of Canterbury Catholic Primary School

CASUAL IN-YEAR APPLICATION FORM

This form should be completed by parents/carers wishing for their child to apply for an In-Year place at St Thomas of Canterbury Catholic Primary School. If a place is not available then your child will be placed onto a waiting list in the order of our over subscription criteria. Please complete in capital letters.

Child's Details:	
Surname:	
First Name(s):	
Date of Birth:	
Current School:	
School Address: Tel :	
Parent/Carer's Details:	
Title :	Surname:
Forename(s):	
Home Address:	
Home telephone no:	
Mobile telephone no:	
Email address:	
Main Language spoken at home:	Other language spoken at home;
Preferred School, please state the name of the preferred school and reasons for preference.	
1.	
2.	
3.	
4.	
Why are you making this application? Please circle the relevant word to answer yes or no.	
Have you recently moved?	Yes/No
Is the child currently educated at home?	Yes/No
If yes, where was their previous address?	
Are you requesting a transfer from a local school?	Yes/No
If yes, please give the school name and briefly provide a reason for the transfer:	
Has the child been permanently excluded?	Yes/No
If yes, from which school(s) and address(s) have they been excluded and for what reasons:	



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Other reason for requesting the transfer if not covered in the sections above:		
School History – including dates starting with the current/most recent school		
School Name and Address:	Dates started and left:	Briefly, reason for leaving:
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Looked after children or Statemented child		
Does the child have a statement of special educational needs	Yes/No	
If yes, please specify school named in the Statement:		
Name of the Local Authority and Case Officer's name:		
Is the child subject to a Local Authority Care Order (i.e. a looked after child)	Yes/No	
If yes, please provide the name of the Local Authority and Social Worker's name:		
<ul style="list-style-type: none">• I confirm that I have parental responsibility for the child detailed above.• The information given on this form is correct to the best of my knowledge and the address given is the child's home address. I undertake to notify St Thomas of Catholic Primary School of any change to this address or circumstances between the date of application and when I am notified of the outcome. I understand that checks may be made to verify the details given above and I may be required to provide further documentary evidence in the event of discrepancies.• I understand that if I have given any information that is incorrect, St Thomas of Canterbury Catholic Primary School reserves the right to withdraw any place offered, whether or not the child has started at the school.• A copy of your child's birth certificate or passport needs to be seen on presentation of application.		
Signed (parent or carer):		
Date:		